

# CASUAL APPLICATION FORM 2017

(Office Use Only) RECEIVED BY: \_\_\_\_\_ FIRST TRADING: \_\_\_\_\_ LAST TRADING: \_\_\_\_\_

Stall Size:  
 UNDER 2M       3M       4M       5M       6M       OTHER

Trading Basis:  
 NEW APPLICATION       RE-APPLICATION

Categories:

POLITICAL <input type="checkbox"/>	COLD FOOD <input type="checkbox"/>	FISH/SEAFOOD <input type="checkbox"/>
PLANTS <input type="checkbox"/>	FRUIT & VEG <input type="checkbox"/>	ART & CRAFTS <input type="checkbox"/>
SERVICE <input type="checkbox"/>	INFORMATION <input type="checkbox"/>	OTHER <input type="checkbox"/>

NAME of APPLICANT/S.....

BUSINESS NAME (Plus ABN if applicable).....

POSTAL ADDRESS .....

HOME PHONE ..... MOBILE/S.....

EMAIL ADDRESS.....

By signing this application, the applicant/s agree the information provided is correct and current. The applicant also agrees that they have read and understood the **RULES & REGULATIONS** (page 3) and **FEES & PAYMENTS** (page 4) of the 2017 Palmerston and Rural Markets' Casual Application Form.

DATE: ...../...../.....

NAME: ..... SIGNATURE: .....

NAME: ..... SIGNATURE: .....



# RULES & REGULATIONS

## TRADING DATES & TIMES

First Market Date: 28<sup>th</sup> April 2017

Last Market Date: 27<sup>th</sup> October 2017

All stalls are to be operational from 5 pm till 9 pm

**PLEASE NOTE: NO STALL IS TO START TRADING BEFORE 2PM. NO EXCEPTIONS!**

## POWER & LEADS

Power boards are to be off the ground and overhead leads are to be at least 2.5 metres above the ground. No double adaptors are permitted. All electrical equipment must be tested and tagged by a licenced operator before trading. Stallholders are liable for any damages caused by faulty electrical equipment.

## PHOTOGRAPHY

Photographs may be taken of you, your employees and/or stall throughout the Market season to be used in media and advertising formats, to promote the Palmerston and Rural Markets.

## HEALTH: SMOKING & ANIMALS

It is the Stall Holders responsibility to comply with all Government regulations.

The Market Precinct is a Smoke-Free and Dog-Free Zone in accordance with the regulations of the Northern Territory Government and the City of Palmerston.

## WASTE & CLEANLINESS

Small black garbage bins and wheelie bins provided by the Market are for Public use only. Stallholders' general waste must be disposed of in the large skip bin provided. Cardboard is to be flattened before disposal in the blue recycling bin. Each site is to be clean and tidy at the end of night.

**Stallholders will be liable for charges incurred due to negligence or non-compliance.**

## VEHICLES AND TRAFFIC MANAGEMENT

The Goyder Square site has several entry points (see map page 5). All vehicles entering the site must turn on their **HAZARD** lights while the vehicle is moving. **Vehicles must give way to pedestrians and follow traffic controllers' instructions.** Vehicles reversing or manoeuvring a trailer must have another person watching out for pedestrians and other vehicles. **On arrival you must first remove all stall items from your vehicle** – then remove your vehicle immediately from the Market area so other stallholders may enter too. All vehicles are to be removed from the Market area by 4:30pm. **No vehicles are to remain during trading hours unless authorised by the Co-ordinator. Stalls are to be packed up before** you bring your vehicle in for loading at the close of each trading night. **Vehicle re-Entry to the Market Precinct is STRICTLY from 9.15pm only. No exceptions.**

## SITE ALLOCATIONS, APPROVALS & CASUAL SITES

The Committee reserves the right to allocate and/or alter the position of any casual stall without notice. Casual Sites are allocated on a weekly basis and are not guaranteed to be in the same position each week.

## APPLICATION VARIATIONS

Variations to this application must be requested in writing and are subject to Committee approval.

Variations may include additional products/services or a change in stall ownership.

## COMPLIANCE & BEHAVIOUR

By signing this application, **you and your staff are agreeing to comply** with all details listed, including payment of fees, Council By-laws, Territory Government and Commonwealth laws and regulations. Failure to comply with the details of this application, audit failure, or inappropriate behaviour and conduct will result in immediate action and may result in the cancellation of site allocations or your permit to trade.

## FEES & PAYMENTS

### PAYMENT

Payment is required in cash, on a weekly basis, and **MUST** be paid on the night of trading at the Information Booth or to a fee collector.

### FEE SCHEDULE:

**Stall size is frontage only (including tow bars), and will be measured & charged accordingly. No stall is allowed a side longer than their frontage. Any stall which measures .5 of a metre or more over a whole number measured will be charged at the higher rate i.e. if your stall is 4.5 metres long you will be charged at the 5 metre rate.**

<b>CATEGORY</b>	<b>Up to 2.5 Metres Frontage</b>	<b>3 Metres Frontage</b>	<b>4 Metres Frontage</b>	<b>5 Metres Frontage</b>	<b>6 Metres Frontage</b>
<b>Art &amp; Craft Plants</b>	\$30/week	\$35/week	\$45/week	\$55/week	\$60/week
<b>Information Religious Fundraising Educational (non-profit)</b>	\$10/week (extra if selling items or services.)	\$15/week (extra if selling items or services.)	\$20/week	\$25/week	\$30/week
<b>Political</b>	20/market	\$35/market	\$45/market	\$55/week	\$65/week
<b>Fruit &amp; Vegetable</b>	\$40/week	\$45/week	\$55/week	\$65/week	\$75/week
<b>Service</b>	\$30/week	\$35/week	\$45/week	\$50/week	\$60/week

Note: **E**'s mark the only permissible vehicle entry and exit points for the Market.

